

Department of Medicine, AH/NH
Occupational Health, Safety & Environment
Committee

Agenda
25th October, 2011

1. Apologies
2. Minutes of Previous Meeting
3. Accidents & Incidents
 - a. Needlestick – clinical Repat
 - b. Manual handling injury - Austin
4. Reports from Other Safety Committees
 - a. FNI safety meeting (Helen)
5. New and Revised Policies and Procedures
 - a. New OHSE Faculty manager
 - b. Immunisation
6. Environmental Issues
 - a. Coldroom – L5 LTB
7. Inspection Reports
 - a. Lab/office inspections
8. Emergency or Security Issues
 - a. PA system LTB
 - b. Revised evacuation procedures
 - c. New wardens/first aiders LTB
9. Radiation Safety
 - a. Moving equipment from Repat to Austin
10. Chemical and Biological Safety
 - a. ChemWatch
 - b. Poisons safe BRF
 - c. Poisons permit – Austin Centre
11. Training
 - a. EHS training
12. Cyclic Events Checklist
 - a. Poisons permit renewed – Repat
 - b. Biol Safety cabinet testing
 - c. Autoclave servicing
13. National Audit Tool (NAT)
14. Faculty EHS objectives
 - a. Objectives for 2011
15. New Business
16. Next Meeting December 13th.